

**Parkwest Medical Center**

**Nurse Extern**

**47-714b**

**Created/Revised: 02-22-06**

**Reviewed:**

**Position Summary:**

Performs a wide variety of patient care activities and supportive services under the supervision of a registered nurse, during summer Extern Program.

**Position Accountabilities and Performance Criteria:**

1. Follows established hospital and departmental policies and procedures, objectives, quality assurance program and safety standards.
2. Demonstrates competence in performing critical skills (Nurse Extern Core Competency checklist) to include appropriate delivery of care according to age-specific needs of the population served.
3. Employ all established infection control policies including standard precautions, transmission-based isolation precautions, OSHA standards, safety measures and proper body mechanic in performance of job.
4. Completes designated patient care activities and provides for patient comfort and privacy.
5. Help to maintain clean and orderly patient and work environment.
6. Revises and updates the plan of care as problems change and/or new problems are identified in collaboration with R.N.
7. Assists RN in obtaining a thorough nursing history on assigned patients.
8. Demonstrates effective therapeutic communication skills.
9. Document/maintain patient record as appropriate.
10. Evaluates nursing care actions and patient responses. Documents in a clear, concise, accurate, and legible manner.
11. Responds appropriately to changes and complications in patient conditions. Report significant changes in patient condition to RN.
12. Assesses assigned post-treatment/operative patients immediately upon return to floor and initiates appropriate nursing actions.
13. Obtains RN signature for review and co-signature all entries.

The above statements are intended to describe the general nature and level of work performed. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required of personnel so classified.

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14. Completes assigned tasks with minimal supervision, but seeks guidance when uncertain how to perform procedure.
15. Communicates suggestions and/or complaints through appropriate channels. Displays cooperation, flexibility and positive behavior to patients and other staff members.
16. Demonstrates ability to effectively perform under stress.
17. Assures responsibility for attendance and participation at required educational programs and meetings.
18. Perform other duties as required.

**Position Qualifications:**

**Minimum Education**

Student currently enrolled in an accredited nursing education program. Student must be entering senior year in nursing school next fall semester.

**Minimum Experience**

None required. Must be able to operate computer and possess excellent interpersonal skills

**Selection Requirement:**

Application, interview and selection process by Extern Program Committee. Two college credit hours will be earned upon successful completion of the Extern Program.

**Physical Requirements**

Type F

## Covenant Health

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**Reviewed:**

**Employee's Name:**

**Evaluation Date:**

**Supervisor's Name:**

**Employee's signature:**

### Position Accountabilities and Performance Criteria:



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2. Demonstrates competence in performing critical skills (Nurse Extern Core Competency checklist) to include appropriate delivery of care according to age-specific needs of the population served.



3. Employ all established infection control policies including standard precautions, transmission-based isolation precautions, OSHA standards, safety measures and proper body mechanic in performance of job.



4. Completes designated patient care activities and provides for patient comfort and privacy.



5. Help to maintain clean and orderly patient and work environment.



6. Revises and updates the plan of care as problems change and/or new problems are identified in collaboration with R.N.



7. Assists RN in obtaining a thorough nursing history on assigned patients.



8. Demonstrates effective therapeutic communication skills.



9. Document/maintain patient record as appropriate.

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